



The Canadian Society
of Clinical Perfusion

La Société Canadienne
de Perfusion Clinique

cscp.ca

**TERMS OF REFERENCE
DIRECTOR AT LARGE**



DIRECTOR AT LARGE OF THE CSCP

Summary: The Director at Large shall be elected by the CSCP “General Membership” and shall serve a three (3) year term as a member of the Board of Directors.

Position Duties:

1. Shall serve as a member of the Board of Directors for a three (3) year term and accept and execute the duties assigned by the President, Executive Committees and/or the Board of Directors.
2. Shall be willing to accept an Executive portfolio if nominated and elected by the Board of Directors.
3. Shall assist the Regional Director(s) and/or Executive with any matters pertaining to the business affairs of the region as related to the CSCP.
4. Attend all meetings of the Board of Directors.
5. Should ensure that the objectives of the Board and Executive are met.
6. With the assistance of the Regional Director and/or Executive Committee, provide the Board with any information or facts required to execute the business affairs of the Society; either National or Regional.
7. Shall be a voting member of the Board of Directors.

Requirements:

1. Must be an active certified member in good standing of the CSCP.
2. Should be familiar with and comply with all documents pertaining to the function of the business affairs of the Society.
3. Must observe proper decorum in attending and participating in meetings and functions of the Society, in accordance with such reasonable rules established by the Society and generally accept parliamentary rules or procedures pertaining to the conduct of the meetings and functions.
4. Should have good communication and organizational skills.
5. Should have an interest and ability in a leadership role.
6. Bilingualism an asset, but not a requirement.

Position Relationships:

1. Accepts direction from the CSCP President and Board of Directors.
 2. Reports activities to the office of the President or his/her delegate.
 3. Maintains regular communication with the CSCP National Office Manager while holding office.
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