



The Canadian Society
of Clinical Perfusion

La Société Canadienne
de Perfusion Clinique

cscp.ca

**TERMS OF REFERENCE
PRESIDENT**



PRESIDENT OF THE CSCP

Summary: The President of the CSCP shall be the Society's Chief Executive Officer and act under the direction of the Membership and the Board of Directors.

Position Duties:

1. Shall be the Society's Chief Executive Officer and act as Chairman at all meetings of the Society, the Executive and the Board of Directors.
2. Shall accept direction given by the Membership and Board of Directors.
3. Shall make a report at all annual meetings of the Society.
4. Shall assign or delegate duties as required.
5. Shall provide leadership to the Society in relation to the business and operation of the Society.
6. Shall have signing authority as per Article 14 of the Society By-Laws.
7. Shall have NO VOTE on the Board of Directors except in the event of a tie vote.
8. Shall maintain regular communication with the Membership, emphasizing national society affairs. Attempt to reach out to interdisciplinary groups for submissions (i.e. letter or essay).

Requirements:

1. Must be an active Certified member in good standing with the CSCP.
2. Must be familiar with and comply with all documents pertaining to the function of the business affairs of the Society.
3. Must observe proper decorum in attending and participation in meetings and functions of the Society, in accordance with such reasonable rules established by the Society and generally accept parliamentary rules or procedures pertaining to the conduct of the meetings and functions.
4. Education:
 - a. Current, valid CSCP certification is required.
 - b. Post-degree academic preparation an asset.
 - c. Previous experience in a related position is an asset.
5. Traits:
 - a. Good communication skills
 - b. Good organizational skills
 - c. Interest and ability in a leadership role
 - d. Bilingualism an asset but not required



Position Relationships:

1. Reports to and accepts direction from the CSCP Membership and the Board of Directors.
2. Interacts regularly with the other members of the CSCP Executive, Board of Directors, Office Manager, Legal advisor(s), Editor(s), and all Committee Chairs.
3. Serves as Liaison to the American Board of Cardiovascular Perfusion (ABCP) and the American Society of Extracorporeal Technology (AmSECT).
4. With approval from the Board, employs the services of consultants and professional services, as deemed necessary.
5. With approval from the Board, is authorized to negotiate with federal, provincial, and local governing bodies to receive, use, and acknowledge any grants, gifts, or payments to the CSCP in support of general operations and specific projects or to acquire and accumulate reserve funds for the Society.